



## Freedom Behavioral Unit

### LPN Case Manager

#### **POSITION SUMMARY:**

The Case Manager, in accordance with the Joint Commission, federal, and state regulations, Freedoms' mission, policies and procedures and PI standards, is responsible for coordinating with the admission staff and clinical staff to facilitate the meeting of patient's treatment needs. The Case Manger assumes responsibility for management of the discharge plan and utilization review activities for the patients stay throughout the program. The Case Manager contacts referral sources and family members in order to gather clinical information for the multidisciplinary team and reports to the treatment team. The Case Manger interacts with members of the medical/clinical team to provide a flow of communication. The Case Manager accurately documents in the medical record the findings and data that supports level and intensity of service rendered. The Case Manger functions as a member of the multidisciplinary team and assist in facilitating the treatment team process. The Case manager is the primary source for payor source contact and liaisons with the medical and clinical staff in order to communicate admission and continued stay criteria to referral sources, families, and payor sources as needed. Communicates with patients, families, and referral sources to ensure the positive treatment outcomes. In addition, maintains performance improvement activities within the department and participates QM activities. The Case Manager adheres to the highest ethical standards regarding patient care and rights. The Case Manager facilitates communication to outside agencies to ensure that these patient rights, care, and needs are met.

#### **PREFERRED KNOWLEDGE, SKILLS, AND/OR EXPERIENCE REQUIRED:**

***Education:*** A psychology major is preferred or nursing education

***License:*** Nursing License, Social Worker License or

***Experience:*** 1+ years coordinating utilization review and discharge planning activities

#### ***Additional Requirement***

- Effective verbal communication skills
- Effective organizational skills
- Effective interpersonal skills
- Analytical problem solving skills
- Ability to read and comprehend written instructions; ability to follow verbal instructions
- Proficient knowledge of PC computers
- Basic understanding of DSM V diagnostic criteria
- Basic understanding of medical and psychiatric diagnoses and conditions

